



EXCHANGE PROGRAM GUIDEBOOK (OUTBOUND STUDENTS)

INTERNATIONAL RELATIONS UNIT

INTRODUCTION

All College of Music students are encouraged to study abroad at partner universities. The program offers students to go on exchange for a semester or one academic year and receive credit towards their degree at College of Music.

The College of Music recruits students who are in pursuit of international learning and bridging the gaps between cultures twice a year in December (1st Round) and June (2nd Round).

DESTINATIONS



Partner university areas:

North America, Asia/Pacific, Europe

Students who are interested in exchange program will find information about our partner universities by visiting the International Relations Office.

ACADEMIC CALENDAR

Semester / Study Period	Asia / Pacific	Europe	United states
Fall	September - January	October - February	August - December
Spring	April - July	March - June	January - May
Summer		April - July	



Note: The exchange period may slightly vary among partner universities.

ELIGIBILITY

Applicants must currently be enrolled in at least the second semester (that means they have completed at least one semester before applying) for both undergraduate and graduate students.

** 4th-year undergraduate students can participate in Partner University for Fall semester only*

- Maintain a minimum GPA 3.00
- Be able to communicate in English academically and in daily conversation
- Be able to learn and share knowledge and experience in a cross-cultural environment
- Be able to represent and maintain the reputation of College of Music, Mahidol University

LANGUAGE COMPETENCY

Applicants must receive the required minimum score on one of the two following English proficiency test:

- TOEFL IBT 79 or above
- IELTS 6.0 or above
- Others (KLAT, TOPIK, JLPT) *It depends on the requirements of the Host University.

Note: Language proficiency tests must be taken within the last 2 years.

APPLICATION PROCESS

STEP 1 Students complete an online application and submission of required documents.

STEP 2 The International Relations Unit reviews the application and announces a list of candidates for the interview process.

STEP 3 Selection result announcement

STEP 4 The IR Unit nominates the selected students by email or online nomination to the Partner University with some basic information.

STEP 5 Students will receive the application process email from the Partner University and are required to complete that university's application as an exchange student **ON TIME**.

STEP 6 The letter of acceptance and documents for visa application will be sent directly to the student's email address and to the home university coordinator approximately 4-6 weeks after the Partner University's application deadline.

STEP 7 Students shall inform the IR Unit about the dates of arrival and departure.

REQUIRED DOCUMENTS

Application Form

A passport photo size, taken within 6 months prior to the application date

A copy of passport

An official transcript in English

A statement of purpose essay

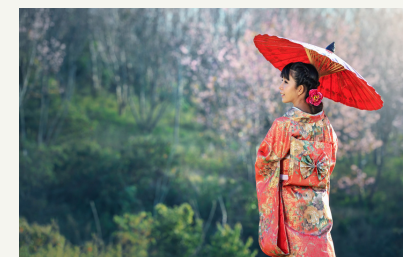
Recommendation letter from academic advisor

Performance videos: no more than 30 mins (CD/VCD/DVD/YouTube Links) of performance all together

- Composers should also include scores of 3-4 representative works in PDF format

Confirmation of participation form

An English proficiency score record (TOEFL/IELTS) *if applicable



DURING YOUR EXCHANGE

- Students are expected to be full-time students at the host university.
- Attend “Orientation” at Host University (compulsory).
- Send “Course Registration Report” to confirm your course registration within 2 weeks after the semester starts.
- Before returning home, make arrangements to have your Official Transcript (in English) from the host university and ask the partner university coordinator to send it directly to the International Relations Unit.

TERMS AND CONDITIONS

- Most credits earned at the host university are transferable to the College of Music.
- There are strict requirements for the credit transfer. Students must know these requirements and plan accordingly.



CREDITS TRANSFER

- Most credits earned at the host university will be eligible to transfer if the “Course Equivalency Request Form” was completed correctly and a passing grade was earned.
- The transfer will need to be approved by the program committee.
- The results of your study abroad should be recorded in your College of Music transcript.

FINANCES

The budget varies widely, depending upon costs of living in each particular country and personal preferences. The estimated budget of 300,000 – 400,000 Baht per semester. This excludes a regular tuition fee that each outbound exchange student needs to pay.

- For tuition and fees at the host university, students will pay their normal College of Music's tuition.
- Students will also be responsible for their own expenses, including flight tickets, travel documents (Passport & Visa), food, accommodation, medical care, insurance and any other costs.

CONTACT

International Relations Office

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